



## Credit Card Authorization Form

I, \_\_\_\_\_  
\_\_\_\_\_ ,

authorize The Hotel @ Fifth Avenue  
to charge the following:

- Room and Taxes
- All Charges
- Only Incidentals

Front of Credit Card

Back of Credit Card

### Guest Information:

Name on Reservation: \_\_\_\_\_  
 Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_  
 Confirmation #: \_\_\_\_\_  
 Rate: \_\_\_\_\_

### Credit Card Information:

Name of Company: \_\_\_\_\_  
 Cardholder Name: \_\_\_\_\_  
 Billing Address of the Credit Card Holder:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Credit Card Type:

Visa    MasterCard    American Express  
 Credit Card Number: \_\_\_\_\_  
 Exp: \_\_\_\_/\_\_\_\_ CSV: \_\_\_\_\_  
 Cardholder Phone Number:  
 \_\_\_\_\_

Amount to be charged: \$ \_\_\_\_\_

Cardholder Signature:  
\_\_\_\_\_

- Please submit one form for each reservation
- Please attach picture ID of the cardholder
- Please provide imprint/copy of both sides of the Credit Card
- Credit Card must be signed

Please send the completed form to Nicole McLean,  
General Manager, at [nicole.mclean@applecorehotels.com](mailto:nicole.mclean@applecorehotels.com),  
or send via fax to (212) 481-7270.